

MOU Virtual Program 2021-2022

May 10, 2021

The Riverside Unified School District ("District") and Riverside City Teachers Association ("Association") enter this Memorandum of Understanding ("MOU") regarding the Virtual Program for the 2020-2021 school year.

The District and RCTA agree to the following:

Virtual Employee Work Location

Teachers assigned to the Virtual Program will be offered the opportunity to relocate to work in closer proximity to other Virtual Program teachers.

Teachers desiring to relocate to work in closer proximity to other virtual staff will be relocated to a campus to be tentatively determined by June 15, 2021. At the designated virtual site, teachers will be in pods of 2-4 in a classroom with sound damping partition walls and Polycam acoustic fences. They will be provided with noise cancelling headphones and adjustable height tables. If a teacher elects to work from their current school site and will be sharing a room with another virtual teacher, these items will be provided to them as well.

Those teachers desiring to stay on their current campus will be allowed to remain there for the 2021-22 school year. Virtual teachers staying at their current school site may have to change classrooms and/or share a classroom depending on staffing and room availability.

Although teachers may opt to work at their current school site, they are not part of the site instructional program and will not be responsible for supporting site students, supervision of in-person students, or attending site events. All duties and responsibilities for virtual teachers will be assigned through the virtual school and will follow the current RUSD-RCTA Collective Bargaining Agreement.

Virtual Program Work Day

Elementary.

The Elementary work day will follow the attached schedules. [Riverside Virtual School Elementary Schedule 2021-22](#).

Secondary

Secondary Virtual Program will be on a 4 by 4 block schedule. [Virtual Program Secondary Secondary Schedule 2021-2022](#).

Teachers will teach 6 periods over a two day period with a max of 30 students in each class and will have one (1) conference period each day. , Unlike a traditional schedule the conference period will not be the same every day. There will be one odd period and one even designated conference period. Secondary lunch will be 40 minutes.

Flex Time and Advisory Period Definitions

Elementary Flex Time

The purpose of the flex time is to give the teacher autonomy to extend or shorten lessons as needed. Teachers could also use the time for guided independent practice, writing, designated ELD, small group instruction, student collaboration, individual or small group intervention, SEL lessons, goal setting, testing, extension activities, Lexia, Dreambox, music, art, etc. The intent is to give teachers the ability to use the time to best fit the needs of the students in the context of the lesson/unit.

High School Flex Time

Flex periods are intended to provide options and flexibility for teachers. They can extend or shorten some lessons, have guided independent practice, small group instruction, student collaboration, individual or small group intervention, designated ELD and/or independent/asynchronous assignments, etc. This time can also be moved to the start of the block to facilitate a flipped classroom

High School Advisory Period

The Advisory/Homeroom class will be provided to assist in building positive relationships with students and create an opportunity for mentorship and community.

There will be a 30 student cap on the Advisory/Homeroom class.

The students assigned to the Advisory period may or may not be from the teacher's instructional classes.

The students assigned to the Advisory period will not be included in the 175 student contact cap in the RUSD-RCTA Collective Bargaining Agreement since grades are not assigned for the Advisory Period.

The Leadership Team for the Virtual Program will develop the expectations of the Advisory/Homeroom class. Topics that can be covered during the Advisory/Homeroom class could be, but are not be limited to the following:

- SEL
- Goal setting
- Time management
- Study skills
- AVID type strategies and activities
- Technology basics
- Support
- Announcements
- Culture building
- Form relationships with trusted adult at school
- Self advocacy skills
- College/career planning (could include 4/6 year plan)
- Emotional/character building

Terms of Agreement

The Terms of this agreement shall sunset May 30, 2022 .

The District and/or Association reserve the right to negotiate any additional impacts of this MOU and/or return to the table to negotiate areas defined in this MOU.

All components of the current Collective Bargaining Agreement between RCTA and District not addressed by the terms of this agreement shall remain in full effect.

This Memorandum of Understanding shall not be precedent setting nor form any basis for a past practice.

It is understood this Agreement is subject to RCTA review and the approval of the Board of Education.

For RUSD:

For RCTA:

Kyley Ybarra
Assistant Superintendent Personnel

Laura Boling
President

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For RUSD:



Kyley Ybarra
Assistant Superintendent Personnel

For RCTA:



Laura Boling
President

Riverside Virtual School 2021-22 Secondary Schedule

	Monday <small>(Odd Periods)</small>	Tuesday <small>(Even Periods)</small>	Wednesday <small>Advisory</small>	Thursday <small>(Odd Periods)</small>	Friday <small>(Even Periods)</small>	
8:00	Teacher Report Time	Teacher Report Time	Teacher Report Time	Teacher Report Time	Teacher Report Time	Length
	Before School - Prep Time	Before School - Prep Time	Before School - Prep Time	Before School - Prep Time	Before School - Prep Time	30
8:30	Period 1	Period 2	Office Hours	Period 1	Period 2	50
9:20	Period 1 Flex	Period 2 Flex		Period 1 Flex	Period 2 Flex	30
9:50	Break	Break	Advisory	Break	Break	10
10:00	Period 3	Period 4		Period 3	Period 4	50
10:20	Period 3 Flex	Period 4 Flex	Planning/Prep	Period 3 Flex	Period 4 Flex	30
10:50	Period 3 Flex	Period 4 Flex		Period 3 Flex	Period 4 Flex	30
11:20	Lunch	Lunch	Lunch	Lunch	Lunch	40
12:00	Period 5	Period 6	Flex/Planning/ Optional PD	Period 5	Period 6	50
12:50	Period 5 Flex	Period 6 Flex		Period 5 Flex	Period 6 Flex	30
1:20	Break	Break		Break	Break	10
1:30	Period 7	Period 8	Collaboration	Period 7	Period 8	50
2:20	Period 7 Flex	Period 8 Flex		Period 7 Flex	Period 8 Flex	30
2:50	Office Hours	Office Hours	Meeting Flex	Office Hours	Office Hours	30
3:20	After School - Teacher Prep/Work Time	After School - Teacher Prep/Work Time	Staff/Department Meetings	After School - Teacher Prep/Work Time	After School - Teacher Prep/Work Time	40
4:00	Teacher Leave Time	Teacher Leave Time		Teacher Leave Time	Teacher Leave Time	
4:30						

Riverside Virtual School Elementary Schedule 2021-22

	Monday	Tuesday	Wednesday	Thursday	Friday	
8:00 AM	PREP	PREP	PREP	PREP	PREP	30
8:30 AM	LIVE	LIVE	LIVE	LIVE	LIVE	65
9:35 AM	FLEX	FLEX	FLEX	FLEX	FLEX	30
10:05 AM	BREAK	BREAK	BREAK	BREAK	BREAK	15
10:20 AM	LIVE	LIVE	SEL	LIVE	LIVE	65
11:25 AM	FLEX	FLEX	FLEX	FLEX	FLEX	30
11:55 AM	LUNCH	LUNCH	LUNCH	LUNCH	LUNCH	45
12:40 PM	LIVE	LIVE	PREP	LIVE	LIVE	65
1:45 PM	FLEX	FLEX	Collaboration	FLEX	FLEX	30
2:15 PM	Office Hours	Office Hours		Office Hours	Office Hours	30
2:45 PM	PREP	PREP	FLEX	PREP	PREP	75
4:00 PM			STAFF/TEAM MEETINGS			